



APPLICATION

Professional Building Contractor Licensing Program

Complete Separate Application for Each License

NEW

RENEWAL

1. Identify type of license requested. (Check one) See reverse side for descriptions.

A

B

C

D (ALL Sub-Contractors)

2. QUALIFYING INDIVIDUAL. Please Print. Note: Licenses are issued to individual's not businesses.

Name: _____
(First) (MI) (Last)

Company Name (full legal) : _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ Cell Phone: _____

Email: _____ Website: _____

3. Applicant intends to do business as:

Sole Proprietor

Partnership

Corporation

Other _____

NOTE: A change of name or address of a licensee shall be reported to PBCLRB within 15 days after making the change.
A change of legal entity shall require that a new license be obtained within 30 days after the change is made.

4. Idaho Bureau of Occupational Licenses registration number: _____ **(Required)** Exp. Date _____
IBOL registration must be kept current in order for your PBC license to remain valid.

5. Previous **contractor** license held. Yes (fill out below) No

City _____ License # _____ Class _____

6. Have you ever had a license or certificate revoked in the State of Idaho? _____ If so, give reason for revocation:

7. Permittees. List full name of personnel you authorize to obtain permits under this license. Maximum of ten (10) permittees.

8. Additional card copies requested ____ (Each license will be issued one card) Additional card copies are available for \$5 each.

Complete and sign reverse side

Descriptions:

Class A, General Contractor. A Class A License shall entitle the holder thereof to construct, remodel, repair, and demolish any structure.

Class B, Building Contractor. A Class B License shall entitle the holder thereof to construct, remodel, repair, and demolish all structures not exceeding three stories in height. A Class B License shall also entitle the license holder to perform non-structural remodeling, tenant-finish, and repairs of all structures.

Class C, Residential Contractor. A Class C License shall entitle the holder thereof to construct, remodel, repair, and demolish single family or duplex residences and buildings accessory thereto.

Class D. Sub-Contractor. A Class D License shall entitle the holder thereof to work for a Class A, B or C Contractor in providing support services and responsibilities and shall include structural concrete, framing, masonry, roofing and drywall.

8. QUALIFICATIONS—Please check the one that applies to this application: Contractor applicants shall be licensed by satisfying one or more of the following provisions.

- Certificate of competency from a nationally-recognized testing institution **(Attach copy)**
- Bachelor’s degree in engineering, architecture, or construction science from an accredited college or university. **(Attach copy)**
- The holder of a provisional license may obtain a regular license upon the completion of not less than 32 hours of codes-related education prior the expiration of such provisional license. **(Attach copy)**
- Reciprocity—the applicant has been licensed in other states or municipalities within or without the state of Idaho to obtain a contractor’s license based upon such person’s or firm’s licensure in such other state or municipality. **(Attach copy)**
- Experience—A License may be obtained upon verification that a firm’s designated representative (qualifying individual) has the required number of years of **full-time** experience in the building construction industry **for that license** (please check one): **Attach certificate of experience for class C & D licenses. Class A & B licenses require a certificate of experience and a job list. (REQUIRED)**
 - _____ **Class A License**—General Contractor with 15 years experience in commercial projects over two stories in height
 - _____ **Class B License**—Building Contractor with 10 years or more experience in commercial contracting
 - _____ **Class C License**—Residential Contractor with 5 or more years of experience
 - _____ **Class D License**—Sub-Contractor with 5 or more years of experience

9. Fees: Please make checks payable to: PBCLRB and mail to PBCLRB, PO Box 8224, Boise, ID 83707

- \$300 NEW Registrations class A, B and C (includes 8 hours CEUs)
- \$225 NEW class D (includes 4 hours CEUs)
- \$200 RENEWALS class A, B and C (includes 8 hours CEUs)
- \$125 RENEWALS class D (includes 4 hours CEUs)
- \$75 LATE FEE for **renewals** received after March 31st
- \$25 Name change (Qualifying Individual)
- \$25 Returned check/credit card cancellation fee
- \$25 Website link from PBCLRB website. Website: _____
- \$5 CARD fee for each additional card copy requested. (Not available for reciprocity licenses)
- \$0 No charge for reciprocity with existing, current City of Idaho Falls contractors.

***All licenses are annual (calendar year) and expire December 31 of the year issued.**

10. Statements made in this application are subject to verification and false or misleading statements may be cause for disapproval of the application, or, if a license is granted, for revocation thereof upon discovery.

I certify that all of the statements made in this application and in supplementary papers attached hereto are true and correct to the best of my knowledge and are made in good faith.

Signature _____ Date _____

Incomplete applications will not be considered. Please allow 5-7 business days for processing and 10-14 to be posted on website.